



Downtown Fond du Lac Farmers Market 2022 Application

<input type="checkbox"/> Returning Vendor	<input type="checkbox"/> New Vendor
<input type="checkbox"/> Downtown Business	<input type="checkbox"/> Non-Profit Organization

Name: _____ E-mail(s): _____

Farm/Business Name: _____

Mailing Address: _____

Phone: _____ Website: _____

Emergency Contact Name & Number: _____

Provide the physical address for your business' primary point(s) of production.

Location: _____ Acreage: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Check any certifications, licenses, or permits that your business presently holds and submit copies with your application.

Copies of all licenses must be on site during market.

<input type="checkbox"/> <i>Certified Organic</i> <input type="checkbox"/> <i>Certified Biodynamic Establishment License</i> <input type="checkbox"/> <i>Meat Plant License</i> <input type="checkbox"/> <i>Wisconsin Sellers Permit</i>	<input type="checkbox"/> <i>Food Alliance Certified</i> <input type="checkbox"/> <i>Temporary Food Stand License</i> <input type="checkbox"/> <i>Food Processing Plant License</i>	<input type="checkbox"/> <i>Certified Naturally Grown</i> <input type="checkbox"/> <i>Mobile Retail Food</i> <input type="checkbox"/> <i>Commercial Feed License</i> <input type="checkbox"/> <i>Other: _____</i>
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Identify the types of products that you will sell at this market. Check all that apply:

<input type="checkbox"/> <i>Fruits & Vegetables</i> <input type="checkbox"/> <i>Meat & Seafood</i> <input type="checkbox"/> <i>Nuts & Legumes</i>	<input type="checkbox"/> <i>Dairy</i> <input type="checkbox"/> <i>Eggs</i> <input type="checkbox"/> <i>Plants & Food</i>	<input type="checkbox"/> <i>Arts/Crafts/Services</i> <input type="checkbox"/> <i>Value Added*</i> <input type="checkbox"/> <i>Prepared Food**</i>
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*Value-added refers to products with two characteristics: The farmers make the foods from raw ingredients and primarily from ingredients that they plant, grow or care for, and harvest. They process the foods through baking, cooking, canning, drying, fermenting, preserving, or spinning techniques (honey, maple syrup, baked goods, jams, dried fruit, viticulture, pickles, wool yard, etc.)

** Prepared food refers to products that agriculture or non-agriculture businesses make from ingredients that they primarily purchased. They made the food at the market for immediate consumption (sandwiches, brewed coffee, etc.).

Excluding September 10, 2022, separate application required for Fondue Fest.

Please see Farmers Market Rules & Regulations for vendor space details.

Full-Season Vendor: Vendor must attend at least 18 dates to qualify for this price.

- \$100 per 10x10 space
- \$150 per 10x20 space
- \$50 for ONE 15-amp outlet

Weekly Vendor: Vendor may request any number of dates. Space assignments may vary.

- \$20 per 10x10 space per week
- \$30 per 10x20 space per week
- \$5 for ONE 15-amp outlet per week

<input type="checkbox"/> May 14	<input type="checkbox"/> June 4	<input type="checkbox"/> July 2	<input type="checkbox"/> Aug 6	<input type="checkbox"/> Sept 3	<input type="checkbox"/> Oct 1
<input type="checkbox"/> May 21	<input type="checkbox"/> June 11	<input type="checkbox"/> July 9	<input type="checkbox"/> Aug 13	Separate App. Fondue Fest	<input type="checkbox"/> Oct 8
<input type="checkbox"/> May 28	<input type="checkbox"/> June 18	<input type="checkbox"/> July 16	<input type="checkbox"/> Aug 20	<input type="checkbox"/> Sept 17	<input type="checkbox"/> Oct 15
	<input type="checkbox"/> June 25	<input type="checkbox"/> July 23	<input type="checkbox"/> Aug 27	<input type="checkbox"/> Sept 24	<input type="checkbox"/> Oct 22
		<input type="checkbox"/> July 30			<input type="checkbox"/> Oct 29

Number of Spaces: _____ **Total Vendor Cost for 2022: \$** _____

Please list any location requests. Spaces are not guaranteed.:

If you would like to be included in our 'Vendor Spotlight' promotions on Facebook, please answer any of the following questions:

How long have you been farming/crafting/cooking/baking? _____

What inspired you to begin? _____

How long have you participated in the market? _____

What is your favorite thing about the market? _____

What would people be surprised to learn about you? _____

Wisconsin Temporary Event Operator and Seller Information

Information on this form is required under sec. 73.03(38), Wis. Stats.

Instructions on reverse side.

E V E N T O P E R A T O R	<p>PART A: Event Information: To be completed by the operator of the temporary event</p> <p>1. Name of Temporary Event _____</p> <p>2. Date(s) of Temporary Event _____</p> <p>3. Location of Temporary Event (e.g., Venue, City) _____</p> <p>PART B: Operator Information: To be completed by the operator of the temporary event</p> <p>1. Name and Address _____</p> <p>2. Daytime Telephone Number () _____</p> <p>3. Email Address _____</p> <p>4. Wisconsin Tax Account Number _____ - _____ - _____</p> <p>If blank, check appropriate box:</p> <p><input type="checkbox"/> No Taxable Sales <input type="checkbox"/> Exempt under Occasional Sales Rule <input type="checkbox"/> Exempt Nonprofit Organization</p> <p><input type="checkbox"/> Other – Explain: _____</p>
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S E L L E R	<p>PART C: Seller Information: To be completed by seller and given to event operator on or before the first day of event.</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 5px 0;"> THIS IS NOT AN APPLICATION FOR A WISCONSIN TAX ACCOUNT – SEE INSTRUCTIONS </div> <p>1. Legal Name _____</p> <p>2. Business Name _____</p> <p>3. Address (Street or Route) _____</p> <p>4. City, State and Zip Code _____</p> <p>5. Home Telephone Number () _____</p> <p style="padding-left: 20px;">Business Telephone Number () _____</p> <p>6. Wisconsin Tax Account Number _____ - _____ - _____</p> <p>7. Social Security Number X X X - X X - _____</p> <p>8. Federal Identification Number (FEIN) X X - X X X _____</p> <p>9. Check one box indicating the type of activity you intend to engage in at this event:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Selling Taxable Merchandise or Service</td> <td><input type="checkbox"/> Display Only</td> </tr> <tr> <td><input type="checkbox"/> Selling Exempt Merchandise or Service</td> <td><input type="checkbox"/> Exempt under Occasional Sales Rule</td> </tr> <tr> <td><input type="checkbox"/> Direct Sellers, Company Name _____</td> <td><input type="checkbox"/> Nonprofit Organization</td> </tr> </table>	<input type="checkbox"/> Selling Taxable Merchandise or Service	<input type="checkbox"/> Display Only	<input type="checkbox"/> Selling Exempt Merchandise or Service	<input type="checkbox"/> Exempt under Occasional Sales Rule	<input type="checkbox"/> Direct Sellers, Company Name _____	<input type="checkbox"/> Nonprofit Organization
<input type="checkbox"/> Selling Taxable Merchandise or Service	<input type="checkbox"/> Display Only						
<input type="checkbox"/> Selling Exempt Merchandise or Service	<input type="checkbox"/> Exempt under Occasional Sales Rule						
<input type="checkbox"/> Direct Sellers, Company Name _____	<input type="checkbox"/> Nonprofit Organization						

I declare that the information on this form is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Print Name: _____

Signature: _____ Date: _____

Information about temporary events, including forms, instructions and Common Questions can be found on the Department of Revenue's website at revenue.wi.gov/html/temevent.html. If you have additional questions, please contact the Department of Revenue by email at DORBusinessTax@revenue.wi.gov or telephone at (608) 266-2776. See reverse side for submission instructions.

**** Do not email event reports to maintain confidentiality of seller information ****

Please provide a small description of products/ goods:

A Note on Vendor Insurance: While vendor insurance is not required, it is strongly encouraged

Signature

*Vendor agrees to indemnify & hold harmless the Downtown Fond du Lac Partnership, its employees, volunteers & sponsors, from any and all causes of action which may arise from the operation of this Farmers Market, not caused by negligence of the Downtown Fond du Lac Partnership, its employees, volunteers and sponsors. I grant permission for the Downtown Fond du Lac Partnership to use any photos, videotape, etc. taken of my products or me in any and all publicity and advertising promoting the Market. **By submitting this application, I acknowledge that the Rules & Regulations have been read and understood, and I will abide by the terms as presented.***

Application Checklist:

(Your application is not complete until all items are on file with the Downtown Fond du Lac Partnership.)

- Application pages 1-4 with signature and S-240 filled out
- Copies of relevant licenses, permits, or certificates as indicated on page 1
- Payment

Signed: _____ Date: _____

Print Name: _____

Deadline for inclusion in first wave of map placement is May 10, 2022. Applications continue to be accepted all season. Map placement/Vendor spot not placed until payment has been made in FULL and ALL required paperwork in completed!! Weekly maps are sent electronically the Wednesday prior to market.

Send to:
Downtown Fond du Lac Partnership
131 S. Main Street, Suite 101
Fond du Lac, WI 54935

Please call with further questions:
(920) 322-2006
amber@downtownfdl.com